



# **SOUTH GROVE PRIMARY**

## **ASTHMA POLICY**

<b>Date Governors Agreed</b>	<b>14<sup>th</sup> November 2019</b>
<b>Date to be Reviewed</b>	<b>November 2022</b>
<b>Signed by Headteacher</b>	
<b>Signed by Chair of Governors</b>	

## **ASTHMA POLICY FOR SOUTH GROVE PRIMARY SCHOOL**

This school

- welcomes all pupils with asthma
- will encourage and help children with asthma to participate fully in all aspects of school life.
- recognises that immediate access to inhalers is needed if required.
- will do all it can to make sure that the school environment is favourable to children with asthma.
- will ensure that other children understand asthma so that they can support their friends in school with asthma.
- has a clear understanding of what to do in the event of a child having an asthma attack.
- will work in partnership with parents, school governors, health professionals, school staff and children to ensure the successful implementation of the school asthma policy.

### **Agreeing the policy**

The policy has been fully discussed with staff, governors, parents and the school nursing service.

### **Operating the policy**

All staff, governors and parents of children with asthma must be given a copy of the policy.

There will be a training session for all staff, teaching and non-teaching so that they feel confident about implementing the policy. Training needs will be reviewed.

New staff need to be inducted into the policy.

Guidance on what to do in the event of an asthma attack must be given to all staff.

### **Making our school asthma friendly**

Things that trigger asthma attacks, sometimes found in schools include cigarette smoke, animals, chemicals and strong smells. Avoiding these in the school environment can go some way to lessening the incidence of asthma attacks.

The school has:

- a no smoking policy on school premises
- ensured that as far as possible any school pets are housed away from the

classroom.

- ensured that fumes will not be released into the atmosphere from experiments, building or cleaning work.
- keep records of children with asthma and the medication they take
- staff will supervise children whilst they take their own medication when they need to

## **Medication and Inhalers**

### Information

There are two types of treatments, both of which come as an inhaler.

Relievers - These medicines, sometimes called bronchodilators, quickly open up the narrowed airways and help the child's breathing difficulties. Generally speaking, relievers come in blue containers.

Preventers - These medicines are taken daily to make the airways less sensitive to the triggers. Generally speaking, preventers come in brown, red, purple and are not required in school.

Reliever inhalers are crucial for the successful management of asthma. Delay in taking reliever treatment, even for a few minutes, can lead to a severe attack.

Many children use a plastic spacer to help them take their inhaler more effectively.

If a child who does not have asthma 'experiments' with another child's asthma medication this will not be harmful. Relievers act simply to dilate or open up the airways and will not have an adverse effect on a child who does not have asthma.

The school requires that any pupil who has asthma has a prescribed pump and spacer kept in school at all times. This is labelled with the child's name and class. They are regularly checked for expiry dates by a member of staff. Parents are to ensure that all pumps are in date.

The school also has a generic pump which will only be used in an emergency situation e.g. where a child's pump has finished, expired or not in school at the time.

Please find the guidance on the use of Emergency Salbutamol inhalers in schools' March 2015.



Emergency Inhalers  
at school March 2015

## **Record Keeping**

At the beginning of each school year, or when a child joins the school, parents are asked if their child has asthma. All parents of children with asthma are asked to complete and return the Asthma Form to the school and to supply their child's medication. Please refer to our Privacy Notice at the end of the policy and can also

be found on the school website:

[http://www.southgrove.waltham.sch.uk/sitedocuments/Data Protection Cover Blur b for the website - June 2019.pdf](http://www.southgrove.waltham.sch.uk/sitedocuments/Data%20Protection%20Cover%20Blur%20for%20the%20website%20-%20June%202019.pdf)

Please also refer to the Records Management and Staff Retention Schedule on the website:

[http://www.southgrove.waltham.sch.uk/sitedocuments/RECORDS MANAGEMENT AND STAFF RETENTION SCHEDULE - MAY 2018.pdf](http://www.southgrove.waltham.sch.uk/sitedocuments/RECORDS%20MANAGEMENT%20AND%20STAFF%20RETENTION%20SCHEDULE%20-%20MAY%202018.pdf)

### **How to involve children who have asthma in sport and exercise**

Children with asthma can suffer because many people think that their asthma prohibits them from joining in. The aim of full participation should be the goal for all but the most severely affected pupil with asthma. However, most young people with asthma can become wheezy during exercise. Taking a dose of 2 puffs of reliever can sometimes help prevent exercise-induced asthma.

- We will make sure that everyone involved in physical education is aware of the needs of children with asthma.
- Some children may bring their inhalers to the hall, the sports field or the swimming baths. All children must bring an inhaler on school trips, failure to do so may result in a child being unable to go on the trip.
- We will ensure that children who say they are too wheezy to continue take their reliever inhaler and rest until they feel better or take further action to ensure the episode settles down.

### **How to find out more about asthma**

The major charity funding research into the causes and treatment of asthma in the United Kingdom is the National Asthma Campaign. It has a help line number for parents to ring.

Ring the Asthma UK Helpline, staffed by nurses, if you have any worries or want to know more about Asthma. Telephone 0300 222 5800.

Further information can be found at the websites below:

Website: [www.asthma.org.uk](http://www.asthma.org.uk)

Website: [www.asthma.org.uk/adviceline](http://www.asthma.org.uk/adviceline)

This policy has been written with advice from the Department for Education and Employment, National Asthma Campaign, the local education authority, the school health service, parents, the governing body and pupils.



## **SOUTH GROVE PRIMARY SCHOOL**

### **Data Protection – Privacy Notice**

#### **Why we collect and use this information**

We use the pupil data to:

- support pupil learning
- monitor and report on pupil progress
- provide appropriate pastoral care
- check for pupil entitlement to free school meals
- check for Early Years pupils entitlement and claim for pupil premium
- assess the quality of our services
- comply with the law regarding data sharing
- share data for statutory inspections, safeguarding and audit purposes

This information will include their personal information (such as name, unique pupil number and address), characteristics (such as ethnicity, language, nationality, country of birth and free school meal eligibility), attendance information (such as sessions attended, number of absences and absence reasons), assessment information, Special Education Needs information, behavioural information and personal information about a pupil's parents and/or other relatives (such as name, contact details and relationship to child)

If you would like to make a subject access request, please contact the school's Data Protection Officer:

Rosette Doxon – [school@southgrove.waltham.sch.uk](mailto:school@southgrove.waltham.sch.uk)

We are required by law to provide information about our pupils to the DfE as part of statutory data collections such as the school census and early years' census. Some of this information is then stored in the National Pupil Database (NPD). The law that allows this is the Education (Information About Individual Pupils) (England) Regulations 2013.

To find out more about the National Pupil Database (NPD), go to

<https://www.gov.uk/government/publications/national-pupil-database-user-guide-and-supporting-information>

#### **Contact details for the DfE**

<https://www.gov.uk/contact-dfe>

Telephone: 0370 000 2288

Contact DfE Online

[https://form.education.gov.uk/en/AchieveForms/?form\\_uri=sandbox-publish://AF-Process-f1453496-7d8a-463f-9f33-1da2ac47ed76/AF-Stage-1e64d4cc-25fb-499a-a8d7-74e98203ac00/definition.json&redirectlink=%2Fen&cancelRedirectLink=%2Fen](https://form.education.gov.uk/en/AchieveForms/?form_uri=sandbox-publish://AF-Process-f1453496-7d8a-463f-9f33-1da2ac47ed76/AF-Stage-1e64d4cc-25fb-499a-a8d7-74e98203ac00/definition.json&redirectlink=%2Fen&cancelRedirectLink=%2Fen)

If you have any question regarding this policy, please contact the Education Data Protection Officer at the LA:

Maryline Alvis - [edposervice@walthamforest.gov.uk](mailto:edposervice@walthamforest.gov.uk)

Ms J Maltwood  
Headteacher

<b>Date Governors Agreed:</b>	14 <sup>th</sup> November 2019		
<b>Date to be reviewed:</b>	November 2022		
<b>Head Teacher:</b>		<b>Date:</b>	14.11.19
<b>Chair of Governors:</b>		<b>Date:</b>	14.11.19